

25X1A9a

Events of Interest During [REDACTED] Absence
20 July -- 7 August 1959

REPORTS
(Gen)
*This is very helpful!
Well done!*

Monday

20 July 1959 25X1A9a

[REDACTED] attended a Foreign Names Committee Meeting.

Tuesday

21 July 1959

25X1A9a *Copy of memo to DD/I from AD/RR (dated 17 July) requesting his approval for participation by [REDACTED] on an advisory group to State's Antarctic Staff was returned with DD/I's approval. 25X1A9a

25X1A9a [REDACTED] interviewed [REDACTED] (as arranged through [REDACTED]) 25X1A9a

25X1A9a [REDACTED] attended a BGN meeting 25X1A9a

25X1A9a [REDACTED] attended a meeting in [REDACTED] office on OPAL 1959.

Wednesday

22 July 1959 25X1A9a

[REDACTED] attended Career Service Board meeting 25X1A9a

*Quarterly Report on Consultant Activities of [REDACTED] (for period ending 30 June 1959) submitted to SA/RR.

25X1A9a Promotions effective 12 July 1959:
[REDACTED] from GS-12 to GS-13.
[REDACTED] -- from GS-9 to GS-10.

Thursday

23 July 1959

*Thermo received of memo to Chief, EE (DD/P) regarding proposed reduction in strength of the Strategic and Scientific Branches, [REDACTED] 25X1A6a

25X1A9a [REDACTED] was selected for OBI, Intelligence Officer position, GS 11/12.
25X1A9a [REDACTED] gave release date as 21 September 1959.

25X1A9a [REDACTED] attended an Administrative Assistants' Meeting on the new Overtime Policy.

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*Copies of material referred to in starred items are in [REDACTED] folder, in order of notation.

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Friday

24 July 1959

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[REDACTED] GS-3, Clerk-typist, reported to O/Ch/G. [REDACTED] Jo talked to her for a while and gave her a run-down of ORR Organization. She will report to D/GG on Monday. (She has stenographic ability, although she did not meet Agency qualifications in this regard. Typing: Gross 47, Net 42. Should D/GG feel she does not meet their standards, [REDACTED] said to advise St./A/RR and they will try to reassign her.)

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25X1A9a [REDACTED] notified Martie that she is to be secretary to the new Africa Committee today. The first meeting is scheduled to be held on 31 July 1959, Room 1121 "M" Building.

25X1X7a

*We received copy of a memo from [REDACTED] regarding the production of town briefs.

Monday

27 July 1959

*Received copy of memo to Commanding Officer, AMS from AD/RR replying to AMS invitation to attend conference on military requirements for geodesy at AMS on 6-7 August.

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[REDACTED] put in an action on [REDACTED] Clerk-typist, GS-4, to replace [REDACTED]. She is to report 10 August from European USSR Branch, IR Division, OCR.

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[REDACTED] met with AD/RR regarding [REDACTED]

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*Item on appointment of [REDACTED] as Acting Chief, D/GG, submitted to SA/RR for DD/I Newsletter.

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*Received 2 copies of dispatch (FJIT-3654) from [REDACTED] one copy of which was forwarded to [REDACTED]. This dispatch references the DD/I Newsletter item on Town Plans and the latest ORR Status of Projects report and requests many items on City Plans.

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*Copy received of letter dated 20 July 1959 from [REDACTED] concerning the Geographer Exchange.

*We received thermo of minutes of D/GG Staff Meeting. I understand we will receive a copy of these minutes regularly.

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25X1X7

[REDACTED] briefed [REDACTED]

*GRA contribution to "Annual Report to the NSC on Status of Foreign Intelligence Program" submitted to AD/RR. The ORR Contribution was submitted to USIB on 30 July (Our contribution was included) in revised form.

25X1A9a 25X1A9a [REDACTED] came through to be effective 27 June 1959. (She married [REDACTED] of the Publications Staff, ORR).

Reassignment actions for [REDACTED] came through to be effective 12 July 1959. Elsie notified to delete [REDACTED] name from her T/O. [REDACTED] Form 1150 forwarded to him in EYES ONLY (PERSONAL) ENVELOPE Fanfold retained in Ch/G.

25X1A9a [REDACTED] promotion from GS-6 to GS-7 effective 26 July 1959.

25X1A9a [REDACTED] is on Home Leave before going back to [REDACTED] for another year. Scheduled to be briefed by GRA on Friday, 7 August 1959.

Wednesday29 July 1959

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25X1A2a

[REDACTED] attended a meeting on [REDACTED]

A listing of projects worked on during FY 1959 having to do with the Arctic was distributed to members of the Arctic Committee today. A copy of this is in your folder in [REDACTED] office.

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St/A/RR advised OCh/G that EE/DD/P called for [REDACTED] file. [REDACTED] O.K. given to release it.

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25X1A9a [REDACTED] prepared and sent out Memos of Commendation for [REDACTED] and [REDACTED] as Coordinator for Maps.

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25X1A9a Received copies of 2 memos from the record and one to Chief [REDACTED] DD/P, from [REDACTED] regarding DD/GG- [REDACTED] conferences: Passed on to AD/RR for his information (to be returned to Ch/G).

Thursday30 July 1959

25X1A9a 25X1A9a Vacancy Notice for F-891, GS-11, Geographer, Procurement Branch, D/GL, typed and sent in to [REDACTED] in lieu of [REDACTED] forthcoming reassignment. Muriel was selected for the Intel. Officer, GS-11/12 position in the Geographic Branch, Editorial Division, OBI. [REDACTED] gave a release date of 21 September 1959.

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Thursday(cont'd)

30 July 1959

25X1A9a [REDACTED] D/GC, promotion from GS-9 to GS-10 became effective 26 July 1959.

MR-59-2 (The Geographic Intelligence Review on Africa) came out today.

25X1A6c [REDACTED] received from [REDACTED] with regard to procurement of Soviet Maps. Copy sent to Chief, D/GL, for action.

Friday

31 July 1959

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[REDACTED] sent in memo regarding [REDACTED] security violation(of 18 April) to AD/RR.

The Africa Committee, now renamed the Africa Roundtable, met today at 10:00 A.m. and adjourned at 12:00 noon. Next meeting to be held on a Friday in September, either the 11th or the 18th, depending on when a guest speaker will be available.

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*Copy received of memo of 30 July 1959 to AAD/CR from AD/O approving use of operational funds for [REDACTED] to attend two conferences in Poland. Thermo sent on to D/GL.

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Monday
3 August 1959

*Received notice of a Security Violation of Exposed classified material in Rm 200 on 27 July 1959. Violators were 1) [REDACTED] and 2) [REDACTED]

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4 August 1959
Tuesday

Map Library questioned Control Section job descriptions. After checking with St/A, it was found that the mission and functions statement along with drafts of new job descriptions never passed on to office of personnel. Mission and functions not published because these aren't published for components below a Section status.

New job description drafts retained in St/A, not forwarded because it was felt since routing function no longer with Control Section. It was thought that should a desk audit be made the GS-9 position might have been downgraded. St/A said Ch/G has agreed to all this. Thus, old job descriptions are still valid. D/GL notified of above.

Request for approval of 15 days Military Leave, 10-23 August 1959 sent in for [REDACTED] D/GL.

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25X1A9a [REDACTED] sent in request for 30 days advance sick leave. His accumulated sick leave only took him to 21 July 1959.

Wednesday
5 August 1959

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D/GL and Ch/G advised that [REDACTED] is officially reassigned to GR/OCR as of 12 July 1959.

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D/GC and Ch/G advised [REDACTED] official resignation date was 15 June 1959.

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25X1A9a [REDACTED] promoted from GS-6 to GS-7 effective 26 July 1959. [REDACTED] discussed the questioned FR with [REDACTED] and it was retained as originally submitted.

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Thursday
6 August 1959

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[REDACTED] had a meeting with Mr. Osborne M. Miller and C. B. Hitchcock of the American Geographical Society, New York along with [REDACTED] and Dr. Otto E. Guthe.

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Friday
7 August 1959

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Pay day. Nothing much. [REDACTED] were working on his forthcoming TDY's to Europe.

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